



TERESA ROMANIEC

VIDEO EDITOR & SCREENWRITER

PORTFOLIO

Portfolio containing success-driven Video Production, Post-Production, and Storytelling found at www.theresaromaniec.com/portfolio.

WORK EXPERIENCE

Contract Video Editor - Temporary

B. Remembered | Westborough, MA | May 2024 – Present

- Edit documentary-style videos for wedding events using Final Cut Pro.
- Manage multiple projects simultaneously to deliver results with a fast turnaround.

Video Editor

Diesel Jack Media | Chapel Hill, NC | September 2022 – February 2024

- Edited documentary-style client videos, social media shorts, and narrative-style videos using Adobe Premiere Pro with an efficient turnaround time.
- Conceptualized and strategized video content for clientele during crucial marketing events, holidays, and fundraising opportunities.
- Managed multiple projects simultaneously while upholding the integrity and message of various client videos.
- Assisted in quality assurance of client videos to ensure the products followed the brand guidelines and messaging.
- Onboarded and trained incoming employees in the video department.

Co-Writer/Script Supervisor

Production of "Office Joe" | Chapel Hill, NC | May 2023 – December 2023

- Conceptualized an original television series to be premiered on popular streaming platforms.
- Wrote episode breakdowns following a beat sheet template to assist the lead writer in the scriptwriting process.
- Created note templates and scene location breakdowns by using Google Docs.
- Supervised the script during production by recording diligent continuity notes and reporting to the editor's suite for a smooth editing process.

Freelance Video Editor

UFO Originals | Worcester, MA | February 2021 – August 2022

- Edited client videos with eye-catching text graphics using Adobe Premiere Pro and Adobe After Effects with an efficient turnaround time.
- Assisted in the production process for all client projects including equipment setup and technical details.
- Composed scripts and video outlines to organize the filming and editing process best.
- Brainstormed project details for original series and short films.

Office Assistant

Marist College Music Department | Poughkeepsie, NY | May 2018 – March 2020

- Produced promotional videos by creating a production schedule, writing a script, filming, and editing the footage.
- Assisted in organizing events such as Music Camp, Open House, Orientation, and music recruitment.
- Provided office assistance to the music directors, faculty, and staff.

Intern

Big Indie Pictures | New York, NY | May 2018 – August 2018

- Analyzed scripts for potential production by writing script analyses.
- Created and organized spreadsheets for office organization and projects in progress.

CONTACT

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SKILLS

Adobe Creative Suite

Final Cut Pro

Avid Media Composer

Color Correction

Cinema Grade

Audio Mixing and Editing

Screenwriting

Quality Assurance

Organization

Production Management

Multitask Capable

Collaboration

EDUCATION

Marist College

Poughkeepsie, NY | 2016 – 2020

B.A. Media Studies and Production

Minors in Music and French Language Studies